

Initial Mitigation Business Application New Jersey Radon Certification Procedures

- A radon mitigation business shall submit an application for initial certification in accordance with N.J.A.C. 7:28-27.3(e).
 - Mail the original application and NON-REFUNDABLE \$400 application fee (payable to Treasurer, State of New Jersey) to:
 - New Jersey Department of Environmental Protection, Radon Section, Mail Code 25-01, P. O. Box 420, Trenton, New Jersey 08625-0420.
 - If mailing via FedEx, UPS, or DHL use:
 - New Jersey Department of Environmental Protection, Radon Section 25 Arctic Pkwy, Ewing NJ 08638.
- Complete Section A **BUSINESS INFORMATION**
 - Input your businesses name, physical location, mailing address, primary and secondary individuals in charge of the business, individual in charge of tracking affiliates and their certification status, contact information for each individual, which may include a telephone number and electronic mail address, and any branch names, addresses, and contact information.
 - The business's status as a corporation, limited liability company, sole proprietorship, partnership, or municipality, county, state, Federal, or other public agency.
 - The name and address of each owner, officer, general and limited partner, director, and principal shareholder.
 - For a corporation, the state of domestic incorporation, and the name and principal place of business of each parent corporation of the applicant.
- Complete Section B **BUILDING TYPES TO BE TESTED**
 - Identify the building types to be mitigated and the authorized mitigation protocols to be followed for each building type: residential single-family buildings, residential multifamily buildings, non-residential large buildings, and/or schools. You may select more than one building type. Note: To mitigate multifamily buildings, non-residential large buildings, and/or schools, an affiliate is required to have met the training requirements for these building types.
 - Check either yes or no if the business will offer direct mailing of devices to the homeowners.
- Complete Section C **ATTACHMENTS**
 - Please attach all the requirements listed below with your application:
 - Complete and attach the [Mitigation Radiological Safety Plan](#) or prepare and submit your own in accordance with N.J.A.C. 7:28-27.15.
 - Submit a copy of the form contract for a fan installation only and the form contract for a full mitigation system installation in accordance with the items listed in N.J.A.C. 7:28-27.13(l)
- Complete Section D **CERTIFICATION SIGNATORIES**
 - Please do not forget to sign and date the application.
 - *Congrats, you have completed the Mitigation Business Application.*